

# Form changes to July 2014 Self-Administered Questionnaire Form

---

<b>Title of Form</b>	The former Group Self-Administered Questionnaire (GSAQ) Form is now titled the Self-Administered Questionnaire (SAQ) Form in recognition that the form may be used as an assessment tool, as well as within individual or group interventions.
<b>Today's Date</b>	The client question regarding today's date has been removed. The date of the intervention is entered in the Administrative Use Only section by the provider.
<b>Housing Status</b>	<p>In order to comply with CDC requirements, there are now two housing questions, with a set of four optional responses. Current housing status as well as most severe housing status in the last 12 months is now recorded for each client.</p> <ul style="list-style-type: none"><li>• Homeless: Client has lived in places not designed nor typically used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus/train station or camping ground; or in a shelter or emergency shelter that provides temporary living arrangements.</li><li>• Unstably Housed: Client has not been homeless, however, client has experienced housing instability as evidenced by frequent moves due to economic reasons, living with others due to economic hardship; eviction from a private dwelling unit (but having another place to go); living in overcrowded housing; or being at risk of having no housing options. This value code includes persons imminently losing housing.</li><li>• Stably housed: Persons living in a consistent housing facility that is meant for human habitation and are not at risk of losing housing.</li><li>• Declined/Refused (D/R): Client chooses not to respond to the question.</li></ul>

<b>Migrant Status</b>	The question has been changed from “Are you currently a migrant” to “Do you regularly live in various locations throughout the year because of work?”
<b>Question 32: “If HIV Positive”</b>	<ul style="list-style-type: none"> <li>• “Are you in medical care?” has been rephrased to more specifically ask, “Have you ever been to an HIV Medical Provider?”</li> <li>• In addition to the date of last HIV medical appointment, the date of the next HIV medical appointment is also asked.</li> <li>• Date of last CD4 and Viral Load tests are now asked.</li> <li>• The question regarding viral load has been changed to include “check if undetectable.” Clients now enter their most recent viral load value or check the box if undetectable.</li> </ul>
<b>ADMINISTRATIVE USE ONLY SECTION, Page 4</b> The Administrative Section Only portion has been rearranged so that the referrals, testing referrals and Risk Reduction/Behavioral Outcomes sections, applicable to all clients are at the top of the page. The sections starting with “Was Client Referred to HIV Medical Care?” and below are applicable only to those reporting to be HIV-positive or HIV Preliminary-Positive.	
<b>Referrals</b>	<p>The Referrals section is completed for every client, regardless of HIV status. Questions specific to HIV-positive clients have been moved to different sections. The referral option set has changed based on CDC requirements, OA requirements and LHJ recommendations.</p> <p>HIV Education Prevention Services has been changed to HIV Risk Reduction Activities. Pre-Exposure Prophylaxis (PrEP), HIV Medication Adherence Services, Mental Health Services, and Housing Services have been added to the Referrals section. Referral to CRCS has been removed.</p>
<b>Risk Reduction/ Behavioral Outcomes</b>	The Risk Reduction/Behavioral Outcomes section was moved underneath the referral section, as all clients should be asked these questions regardless of HIV status. Clarifying instructions have been added reminding providers to complete the Risk Reduction/Behavioral Outcome questions at the initial session, last session and 30 days after the intervention is completed.

<b>Was Client Referred to HIV Medical Care?</b>	<p>This question should be answered for all HIV-positive or HIV-preliminary positive clients, each session. It is appropriate to document that no referral was made, and optional reasons why are provided.</p> <p>Provider notes section is for staff use and it is optional to enter this information into LEO.</p>
<b>HIV Medical Adherence</b>	<p>One of the adherence questions was asked of clients in question 32, “In the last 3 days, not including today, how many days did you take all of your HIV medicines correctly?” In the Administrative Only Section, the second Adherence Assessment question is asked, “Percent of ART doses taken in the past four weeks?” Using the information from these two questions, please check if you provided medication adherence support.</p> <p>Adherence notes section is for staff use and it is optional to enter this information into LEO.</p>
<b>Partner Services</b>	<p>The question, “Was Partner Services Discussed/Offered This Session” is now required for all HIV positive client encounters.</p>